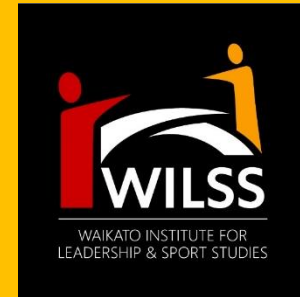


NZ Certificate in Business-First Line Management Level 4

LEAD THE WAY



Thinking about leadership?

Want to build on your people skills?

Want to upskill in part time study?

Contact: Naomi Bates Cell 0272329025 Email naomi@wilss.ac.nz

Starts: March 2022

Workshops: Friday 9-12pm, x10

Venue: WILSS 178 Ruakura Rd, Hamilton East

Cost: \$150+GST per person

LEAD THE WAY

The purpose of this qualification is to provide New Zealand organisations with people who can manage effective teams when employed in first line management roles.

Topics covered in this course:

Technical knowledge and skills

1. Manage workflow and track achievement

People skills

2. Motivate and involve a team, communicate to develop relationships, manage relationships

Affective skills

3. Promote an inclusive environment, value diversity for positive performance and demonstrate professional and ethical behaviour, in a socially and culturally appropriate manner.

Business environment

4. Adapt leadership styles for effectiveness in different environments and comply with internal policies, legislation, and external requirements.

Our student feedback: *“Thank you for such an amazing journey. I’ve learnt so much over the course of learning (amidst all the challenges of 2020) and love my new learnings I have implemented into my mahi”.*

NZC in Business-First Line Management Graduate 2020



Graduates of this qualification may progress to:

- New Zealand Diploma in Business (with strands in Accounting, Administration and Technology, Leadership and Management, and Project Management) (Level 5)
- New Zealand Diploma in Business (with strands in Accounting, Administration and Technology, Leadership and Management, and Māori Business and Management) (Level 6)

Graduate employment pathway

Graduates of this qualification will have the skills and knowledge to work as a first line manager with responsibility for the performance of others, in an organisation.